

Horne Parish Council

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Minutes of the AGM meeting on Monday 19th May 2025

1. APOLOGIES FOR ABSENCE

Sian Clutterbuck

2. DECLARATIONS OF INTERESTS OR PREDETERMINATION

None

3. Procedural Matters

3.1 Alison Brown was elected as the Chairman of the Council and signed Chairman's Declaration of Acceptance of Office

3.2 The Declaration of Acceptance of Office from Horne Parish Councillors was received – verbal – it was noted David Browns resignation

4. PUBLIC QUESTIONS AND STATEMENTS

None

5. THE MINUTES OF THE COUNCIL MEETING HELD ON 28th April 2025 - Signed

6. COUNTY AND DISTRICT COUNCILLOR REPORTS

6.1 County Councillors- None

6.2 District Councillors-None

7. PARISH ENVIRONMENT

7.1 VE Day Event Update was provided to council – The hard work from Alison and Sian was noted and thanks given and the event was huge success.

7.2 Neighbourhood Plan -Member agreed to start the process of creating a neighbourhood plan. The clerk explained there was significant amount of work to be done despite being a small parish. Clerk to contact TDC re the HP and more information will be brought to July meeting.

8. ADMINISTRATION

8.1	Councillors confirmed the Standing Orders to be adopted for the municipal year 2025/26
8.2	Councillors confirmed the Financial Regulations to be adopted for the municipal year 2025/26
8.3	Councillors confirmed the Code of Conduct to be adopted for the municipal year 2025/26
8.4	Councillors reviewed and agreed the risk assessment and Asset Register for 2025/256
8.5	Councillors approved the insurance policy is adequate for the coming year – We are in a 3 year contract – as agreed April 23 meeting. Clerk to bring quotes for 2026 in Feb / March 26 meeting

Councillors confirmed receipt and approve the Standing Orders, Code of Conduct and Financial Regulations 8.1- 8.5

Councillors confirmed the Insurance Policy with Zurich is acceptable for 2025 – 2026

Councillors confirmed the working group of SC / MS / AB reviewed the risk assessment and Asset register

8.6 Committees

Councillors agreed in accordance with Standing Order the terms of reference for the Human Resources and Cricket Club Committees

Councillors confirmed as per Standing Orders that members are to be appointed to the Human Resources and Cricket Club Committee for the 2025/26 municipal year.

Alison, Mark, Philip, Steven - CC

Alison, Richard and Amelia – HR

Councillors to confirmed to approve the committee and members for 2025-2026

9. PLANNING / LICENCES/APPEALS/Enforcement

Application 2025/447 - Little Woodbury - No comment

Application 2025/344 - A22 – 10 x Show people plots - Not supporting – Letter sent on behalf of parish from planning consultant
Enforcement - For Noting

Site Address: Horne Grange, Church Road, Horne, Horley, Surrey, RH6 9LA

Alleged Breach: Work on this site has come to a complete standstill. It has supposedly been levelled but as a Parish Council, we are receiving complaints that the landform level exceeds those approved in the planning approval

Following an investigation into the alleged breach of planning control the Local Planning Authority has now concluded this investigation with the following outcome: A breach of planning control was identified but has been resolved by the following actions/events: Condition 5 of planning approval TA/2017/1576 has been complied with; the temporary access road has been levelled and the access gate reduced to 3m in width. A breach of planning control was identified and remedied. Therefore this investigation has now been closed.

10.FINANCIAL

10.1 The monthly payments for May 2025

Including Clerks Salary HMRC , Pension .

Expenses for APM all approved.

10.3 The reports for April 2025 were approved – as per the finance document (circulated to all councillors)

Including AGAR .

11. Meeting Dates

16th June , 21st July, No Meeting in August , 22nd September

20th October ,

Meeting Closed at 7:15 pm – A cheese and wine reception was held for the APM after.